

# Staffing for Career and Technical Programs



**Office of Educator Excellence**  
Krista Ried and Linda Campbell



# Presentation Goals

- ▶ To provide information on recent Administrative Rule and legislation changes for staffing for career and technical programs
- ▶ To highlight the different permits, authorizations and certificates that are available to for these courses



# Annual Career Authorization Law

## [MCL 380.1233b](#)

- ▶ state-approved CTE program
- ▶ 6-12 non-CTE industrial technology education program



# Annual Career Authorization Requirements

- ▶ High school diploma or GED
- ▶ Confirm certified and endorsed candidate NOT available for the assignment
- ▶ Assigned a mentor
- ▶ Verify work experience [CTE: Recent and Relevant Experience Requirements guidance](#)



# Annual Career Authorization Requirements – cont.

- ▶ If required...
  - ▶ Business or industry license or certification
  - ▶ Valid vs. expired



# Renewing an ACA

- ▶ Maintain experience
- ▶ Mentor
- ▶ Effective or highly effective





# Staffing Career Pathway Courses



[Quick Reference: Courses that can be Taught](#)

# Understanding New Options

	Industrial Education Technology	Other
CTE Funded	<b>ACA</b> ✓	<b>ACA</b> ✓
NON Funded	<b>ACA</b> ✓ <b>Law</b>	<b>ACA</b> ✓ <b>Administrative Rules</b>



# Authorizations No Longer Available

- ▶ Long-Term Substitute Annual Occupational Authorization
- ▶ Less Than Class Size Annual Occupational Authorization
- ▶ Adult Education Annual Occupational Authorization



# Substitute Career Authorization

- ▶ Same experience as the ACA
- ▶ No credit requirement
- ▶ Daily or intermittent use
- ▶ Validity
  - ▶ State Aid (90-consecutive calendar days)
  - ▶ CTE Funding (40-consecutive calendar days)
- ▶ Non-renewable



# Substitute Teacher Permits



Daily  
Substitute  
Permit



Full-year  
Basic  
Permit



Full-year  
Shortage  
Permit



Expert  
Permit

[Facts About  
Michigan  
Substitute  
Permits](#)





# Thank You!

517-241-5000

[MDE-EducatorHelp@Michigan.gov](mailto:MDE-EducatorHelp@Michigan.gov)

